

**PINESTONE AT PALMER RANCH ASSOCIATION, INC.**

**WORKSHOP FOR BOARD OF DIRECTORS MEETING MINUTES**

**March 8, 2016**

**CALL TO ORDER MEETING:**

Suellen Coito called the workshop to order at 10:00 a.m. In the Pinestone at Palmer Ranch Clubhouse, 4255 Players Place, Sarasota, Florida. 34238.

**Present:** Suellen Coito - President; Rob Hoerner - Vice President, Sandra Keir - Treasurer, Dave Kathman; Tom Barry, David Yamin; Arvilla Brito, CAM representing Argus Property Management

**Excused:** Ed Wambold - Secretary

**CONFIRMATION OF A PROPER MEETING NOTICE**

The notice for the workshop meeting was posted and delivered to each member of the Board in accordance with the Bylaws of the Association and requirements of the Florida Statutes.

**Discussion items:**

- **Facilities Committee –** The discussion was the role of the Committee, the Liaison's responsibility and Communication. The insurance agent for the Association stated the insurance company will not insure volunteers who use a hammer, power tools, and a ladder as all work for the Association must be done by a licensed and insured vendor. This eliminates the liability from the Association and puts it back on the vendor. Volunteers are limited to light duties for the safety of all owners and the protection of the Association.

The Committee's role is to research items delegated to them by the Board as well as to determine what maintenance items/projects would be recommended to the Board. The Committee communicates this to the Board Liaison who presents to the Board for approval or disapproval. Any projects approved would be delegated to the Manager who would get quotes and award the job. The Committee would then oversee the project. The Committee needs to work with other Committees when necessary.

**Meeting Adjourned 11:35 p.m.**